

Guidelines for attending the 2022 Annual General Meeting of Trust Unitholders through electronic meeting
(E-Meeting) and appointment of proxy

1. In case the Trust Unitholders attending the Annual General Meeting through electronic meeting (E-Meeting) by themselves

Any Trust Unitholders who wish to attend 2022 Annual General Meeting of Trust Unitholders, please complete the registration form for the Annual General Meeting of Trust Unitholders via electronic meeting (E-Meeting) in Enclosure No. 5 by requesting Trust Unitholders clearly provide your e-mail and mobile phone number for using the meeting registration and attach a copy of identity documents to confirm the rights to attend the 2022 Annual General Meeting of Trust Unitholders via electronic meeting (E-Meeting).

Documents to confirm the right to attend the 2022 Annual General Meeting of Trust Unitholders via electronic meeting (E-Meeting)

In case the Trust unitholders is an ordinary person

It is required to attach a copy of valid identification card or government officer card or driving license or passport (in case of foreign unitholders), including evidence of name or surname change (if any).

In case the Trust unitholders is a juristic person

- *Juristic Person registered in Thailand is required to attach the following documents:*

- a.) Copy of a certification of the Juristic Person, issued by governmental authorities (not more than 3 months old from the issuing date), certified as true and correct copy by the authorized person of such Juristic Person and have it seal affixed (if any).
- b.) Copy of valid identification card or government officer card or driving license or passport (in case of foreign unitholders) of the authorized person, certified as true and correct copy.

- *Juristic Person registered in foreign country is required to attach the following documents:*

- a.) Copy of a certification of the Juristic Person, issued by its national state authorities, certified as true and correct copy by the authorized person of such Juristic Person and have it seal affixed (if any).
- b.) Copy of valid identification card or government officer card or driving license or passport (in case of foreign unitholders) of the authorized person, certified as true and correct copy.

For Juristic Person registered in foreign country, please provide the documents in accordance with the above Items as the case may be. In case the original documents are not in English, the English translation shall be required and certified as true and correct translation by the authorized representative(s) of the unitholder (in case of juristic person).

2. In case the Trust unitholders who wish to appoint a proxy to attend the 2022 Annual General Meeting of Trust Unitholders via electronic meeting (E-Meeting)

In the case that the Trust Unitholders are unable to attend the 2022 Annual General Meeting of Trust Unitholders through electronic meeting (E-Meeting), the Trust Unitholders can appoint an independent director of the Company (as detailed in Enclosure No. 6) or other person as their proxy to attend the meeting and vote on their behalf. The Company has provided 2 proxy forms, which are Proxy Form A and Proxy Form B (please see Enclosure No. 7). In addition, please complete the registration form for the Annual General Meeting of Trust Unitholders through electronic meeting (E-Meeting) as shown in Enclosure No. 5, by requesting Trust Unitholders clearly provide your e-mail and mobile phone number for using the meeting registration and attach a copy of identity documents to confirm the rights to attend the 2022 Annual General Meeting of Trust Unitholders via electronic meeting (E-Meeting). The Trust Unitholders who would like to appoint other persons to be their proxy to attend and vote shall give proxies to nature persons. The Company will deem the casting votes of the Trust Unitholders' proxy as the casting vote of total voting rights of such Trust Unitholders, as the case may be.

Documents to be used for Proxy

(1) In case of the Trust Unitholders (Grantor) are **natural persons**, the proxy holders shall attach and submit the following documents:

- The Proxy Forms, correctly and completely filled in and signed by the grantor and the proxy and affixed with a stamp duty of Bath 20.
- Copy of valid identification card or government officer card or driving license or passport (in case of foreign unitholders) of the grantor, certified as true and correct copy by the grantor.
- Copy of valid identification card or government officer card or driving license or passport (in case of foreign unitholders) of the proxy, certified as true and correct copy by the proxy.

(2) In case of the Trust Unitholders (Grantor) are **juristic persons**, the proxy holders shall attach and submit the following documents:

- The Proxy Forms, correctly and completely filled in and signed by the person being authorized to sign binding upon the juristic person pursuant to the latest juristic person certificate issued by the governmental authority (not more than 3 months old from the issuing date) together with the juristic person's seal affixed (if any) and affixed with a stamp duty of Baht 20.
- In the case that grantors are juristic persons established under Thai laws, please submit a copy of the company's latest juristic person certificate issued by the governmental authority (not more than 3 months old from the issuing date) with certified as true and correct by the person being authorized to sign binding upon the juristic person together with the juristic person's seal affixed (if any).

- In case that grantors are juristic persons established under foreign laws, please submit a copy of the juristic person certificate issued by the governmental authority of the country where such juristic person is situated and certified as true and correct by the person being authorized to sign binding upon the juristic person together with the juristic person's seal affixed (if any)
- As for juristic person who are established under foreign laws, if the original documents are not in English, an English translation shall be required and certified as true and correct translation by the person being authorized to sign binding upon the juristic person.
- Copy of valid identification card or government officer card or driving license or passport (in case of foreign unitholders) of the proxy, certified as true and correct copy by the proxy.

Please kindly send the Registration Form for Attending the 2022 Annual General Meeting of Trust Unitholders through electronic meeting (E-Meeting) (shown in Enclosure No. 5) and attached with the required documents stated above for proof of identity to the Company within April 19, 2022, via the following channels:

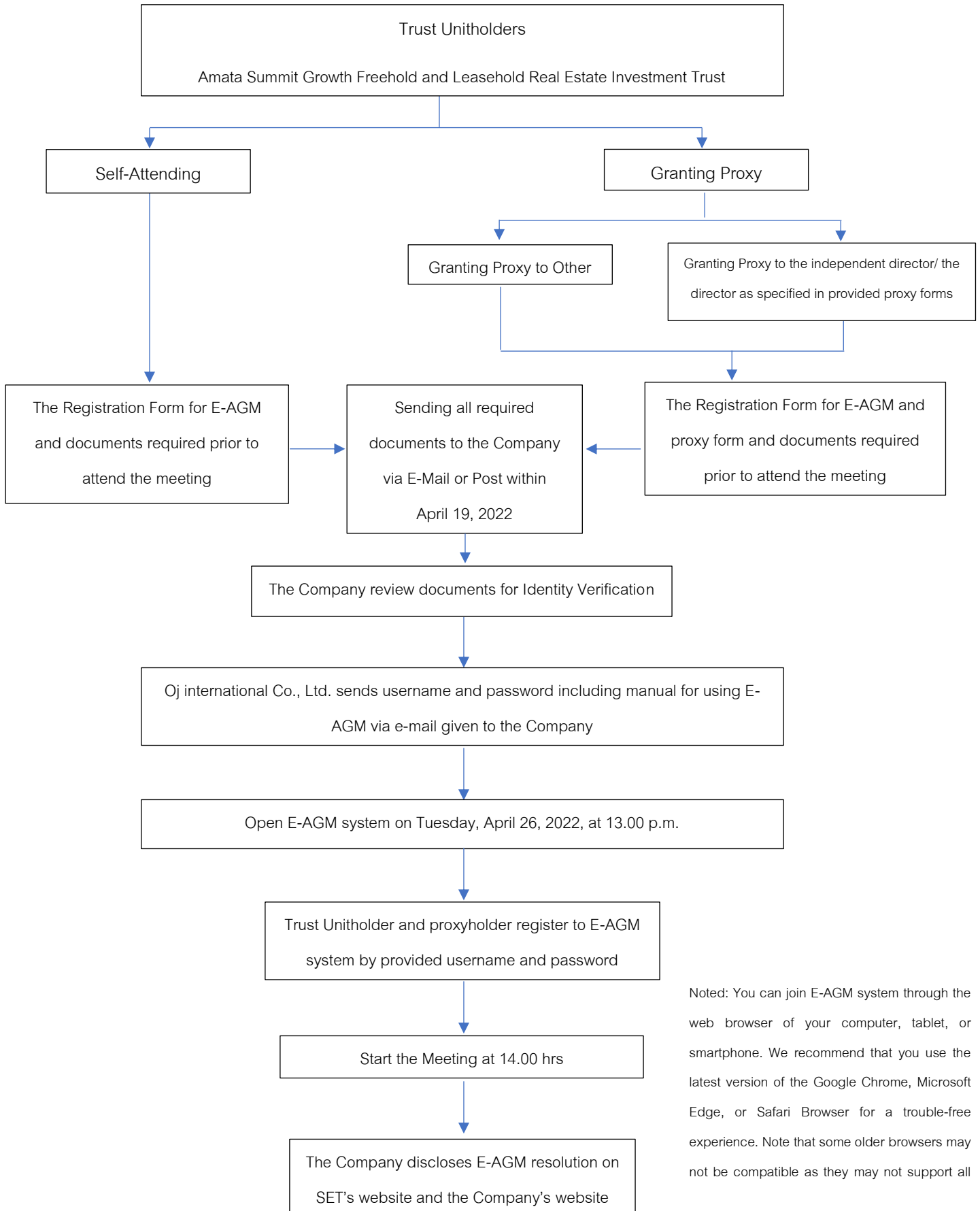
- Via Email: ir@amatareit.com or
- Via Registered Mail: IR and Operation Department, Amata Summit REIT Management Co., Ltd. Address 2126 Kromadit Building, 5th floor, New Petchburi Road., Bang Kapi, Huay Kwang, Bangkok 10310

When the Company receives all the registration form for attending the 2022 Annual General Meeting of Trust Unitholders through electronic meeting (E-Meeting) and the required documents stated above for proof of identity, the Company will review the documents and verify the right to attend the 2022 Annual General Meeting of Trust Unitholders. Once the documents review process is completed, Oj international Co., Ltd. will send username and password together with Weblink for logging in E-Meeting System via E-mail given to the Company in Enclosure No. 5. Kindly keep it confidential and refrain from giving your username and password to other persons. In the case your username and password are lost, or you have not received it within April 21, 2022, please immediately contact the Company via E-mail: ir@amatareit.com or call 081-915-0007 or 02-792-0089.

In case you have encounter with any technical problem in using the E-Meeting system

If the Trust Unitholders or the proxy holders have encounter with any technical problem in using the E-Meeting system in the 2022 Annual General Meeting of Trust Unitholders before or during the meeting, please contact Oj international Co., Ltd., the meeting control system provider who provides E-Meeting System in which the contact channels will be provided to you in the e-mail sending username and password.

Procedures for attending the meeting through electronic meeting (E-Meeting)



Noted: You can join E-AGM system through the web browser of your computer, tablet, or smartphone. We recommend that you use the latest version of the Google Chrome, Microsoft Edge, or Safari Browser for a trouble-free experience. Note that some older browsers may not be compatible as they may not support all